



# SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

**FOR THE FOUR MONTH PERIOD 1 JANUARY 2016 - 30 APRIL 2016**

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: [www.sefton.gov.uk](http://www.sefton.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
  - (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on [www.sefton.gov.uk](http://www.sefton.gov.uk) or you may contact the Democratic Services Section on telephone number 0151 934 2068.

**NOTE:**

*For ease of identification, items listed within the document for the first time will appear shaded.*

**Margaret Carney**  
**Chief Executive**

## FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact	Page No
Ethical Care Council	Peter Moore peter.moore@sefton.gov.uk Tel: 0151 934 3730	4
Personal Budgets Policy	Lauren Sadler lauren.sadler@sefton.gov.uk Tel: 0151 934 4438	6
Sensory Service	John Keogh john.keogh@sefton.gov.uk Tel: 0151 934 3718	7
Integrated Wellness Service Specification	Anna Nygaard anna.nygaard@sefton.gov.uk Tel: 0151 934 3743	8
Annual Report of the Director of Public Health	Margaret Jones margaret.jones@sefton.gov.uk Tel: 0151 934 3348	9
Substance Misuse Community Treatment and Recovery Service	Linda Turner linda.turner@sefton.gov.uk	10
Direct Payments Policy and Charging Policy	Lauren Sadler lauren.sadler@sefton.gov.uk Tel: 0151 934 4438	11
Supported Living	Marcus Roberts marcus.roberts@sefton.gov.uk	12
Pre-Paid Cards Solution	Peter Moore peter.moore@sefton.gov.uk Tel: 0151 934 3730	13
St Ambrose Barlow Catholic High School - Report on representations following publication of Statutory Notice	Ivan Guy ivan.guy@sefton.gov.uk Tel: 0151 934 3429	14
Children & Young People Plan	Dwayne Johnson dwayne.johnson@sefton.gov.uk Tel: 0151 934 4900	15
Sefton Mental Health: A Strategic Plan for Sefton 2015-2020	Tina Wilkins tina.wilkins@sefton.gov.uk Tel: 0151 934 3329	17
Sefton Local Plan - Proposed Modifications	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556	19
Klondyke Phase 2 & 3 Site Disposal	Neil Davies neil.davies@sefton.gov.uk Tel: 0151 934 4837	20
Air Quality and Health Impacts in Sefton	Linda Turner linda.turner@sefton.gov.uk	22
A565 North Liverpool Key Corridor Scheme - Compulsory Purchase Order	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766	24
M58 Junction 1 - Procurement	Andrew Dunsmore	26

Strategy	andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766	
Community Infrastructure Levy - Preliminary Draft Charging Schedule	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558	28
Sefton Local Plan - Proposed Modifications	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556	29
Adoption of House Extensions and New Housing Supplementary Planning Documents	Andrew Hunt andrew.hunt@sefton.gov.uk@sefton.gov.uk Tel: 0151 934 3827	30
Council Tax Reduction Scheme (CTRS) 2016/17 & Council Tax Base 2016/17	Christine Finnigan christine.finnigan@sefton.gov.uk Tel: 0151 934 4161	31
Pay Policy 2015/2016	Lynn Earlam lynn.earlam@sefton.gov.uk	33
Three Year Budget Plan 2014/15 – 2016/17 - January 2016	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104	34
Customer Experience of Claiming Council Administered Benefits and Financial Support	Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068	35
Three Year Budget Plan 2014/15 – 2016/17 - 4 February 2016	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104	36
Three Year Budget Plan 2014/15 – 2016/17 - 18 February 2016	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104	37

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Ethical Care Council</b> To enable Cabinet to consider becoming an Ethical Care Council by adopting the Ethical Care Charter.			
Decision Maker	Cabinet			
Decision Expected	14 Jan 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes

Exempt Report	Open
Wards Affected	All Wards
Scrutiny Committee Area	Adult Social Care
Persons/Organisations to be Consulted	Chief Finance Officer and Head of Regulation and Compliance
Method(s) of Consultation	Emails
List of Background Documents to be Considered by Decision-maker	Ethical Care Council
Contact Officer(s) details	Peter Moore peter.moore@sefton.gov.uk Tel: 0151 934 3730

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Personal Budgets Policy</b> Sefton's approach to the delivery of personal budgets for service users throughout the Sefton borough			
Decision Maker	Cabinet			
Decision Expected	14 Jan 2016 Decision due date for Cabinet changed from 03/12/2015 to 14/01/2016. Reason: The interrogation of new data has led to a rethink of the development of this work.			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Council teams and Sefton citizens			
Method(s) of Consultation	Working group and cross departmental consultation. Wider consultation with Sefton citizens through engagement sessions and information sharing.			
List of Background Documents	Personal Budgets Policy			

to be Considered by Decision-maker	
Contact Officer(s) details	Lauren Sadler lauren.sadler@sefton.gov.uk Tel: 0151 934 4438

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Sensory Service</b> The commissioning of a new sensory service jointly with neighbouring authorities. A sensory service is a group of services to support people with either visual impairment or hearing impairment or both i.e. deaf, hard of hearing, blind, deaf and blind, poor eyesight. etc. and people in danger of developing these conditions.			
Decision Maker	Cabinet  Council			
Decision Expected	14 Jan 2016  28 Jan 2016			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Visually impaired and hearing impaired community			
Method(s) of Consultation	Workshops with providers and service users			
List of Background Documents to be Considered by Decision-maker	Sensory Service			
Contact Officer(s) details	John Keogh john.keogh@sefton.gov.uk Tel: 0151 934 3718			

## SEFTON METROPOLITAN BOROUGH COUNCIL

## FORWARD PLAN

Details of Decision to be taken	<b>Integrated Wellness Service Specification</b> Integrated Wellness Service Specification for agreement before procurement process commences			
Decision Maker	Cabinet			
Decision Expected	14 Jan 2016 Decision due date for Cabinet changed from 03/12/2015 to 14/01/2016. Reason: due to further internal consultations to be undertaken with senior officers regarding the model.			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Service providers, service users, community groups and partners			
Method(s) of Consultation	Consultation and engagement with service providers, service users and partners through online surveys, paper surveys and meetings			
List of Background Documents to be Considered by Decision-maker	Integrated Wellness Service Specification			
Contact Officer(s) details	Anna Nygaard <a href="mailto:anna.nygaard@sefton.gov.uk">anna.nygaard@sefton.gov.uk</a> Tel: 0151 934 3743			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Annual Report of the Director of Public Health</b> The report will take stock of the health of Sefton's population, highlight examples of partnership work to improve health and reduce inequalities and make recommendations about improving Sefton's health and wellbeing further.
Decision Maker	Cabinet
Decision Expected	14 Jan 2016

	Decision due date for Cabinet changed from 03/12/2015 to 14/01/2016. Reason: Consultations with contributors to the Annual Report are currently being finalised.			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Elected members, council departments contributing to improving health and wellbeing, Sefton CCGs, Sefton CVS, Patient groups, e.g. Sefton Maternity Liaison Committee, NHS England and Public Health England.			
Method(s) of Consultation	Authors will consult with key informants from across the council, NHS, voluntary and faith sector as well as patient and service user groups.			
List of Background Documents to be Considered by Decision-maker	Annual Report of the Director of Public Health			
Contact Officer(s) details	Margaret Jones margaret.jones@sefton.gov.uk Tel: 0151 934 3348			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Substance Misuse Community Treatment and Recovery Service</b> To seek approval to either activate the contract extension clause or decommission the current contract and commence a procurement exercise for the integrated substance misuse treatment and recovery service - currently provided by Lifeline			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes



Exempt Report	Open
Wards Affected	All Wards
Scrutiny Committee Area	Adult Social Care
Persons/Organisations to be Consulted	Head of Regulation and Compliance and Head of Commissioning Support and Business Intelligence
Method(s) of Consultation	Emails and meetings
List of Background Documents to be Considered by Decision-maker	Substance misuse community treatment and recovery service
Contact Officer(s) details	Linda Turner linda.turner@sefton.gov.uk

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Direct Payments Policy and Charging Policy</b> The new Direct Payments Policy and refreshed Charging Policy resulting from the implementation of the Personalisation Strategy			
Decision Maker	Cabinet			
Decision Expected	14 Jan 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Council staff and Sefton citizens			
Method(s) of Consultation	Cross departmental meetings plus engagement and consultation with Sefton citizens			
List of Background Documents to be Considered by Decision-maker	Direct Payments Policy and Charging Policy			

Contact Officer(s) details	Lauren Sadler lauren.sadler@sefton.gov.uk Tel: 0151 934 4438
----------------------------	--

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Supported Living</b> To obtain approval of the vision, model and approach for commissioning of Supported Living			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Service Users and Providers			
Method(s) of Consultation	Workshops, meetings, forum			
List of Background Documents to be Considered by Decision-maker	Supported Living			
Contact Officer(s) details	Marcus Roberts marcus.roberts@sefton.gov.uk			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Pre-Paid Cards Solution</b> To seek approval for the commencement of a procurement exercise for the implementation of a Pre-Paid Cards solution, following on from the Pre-Paid cards pilot for Direct Payments
Decision Maker	Cabinet

Decision Expected	7 Apr 2016 Decision due date for Cabinet changed from 03/12/2015 to 07/04/2016. Reason: The decision to commence a procurement exercise for the implementation of a Pre-Paid Cards solution has been deferred until 7th April to allow the findings of the Pre-Paid cards Pilot for Direct Payments to fully inform the procurement process and future service specification			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Head of Regulation and Compliance and Chief Finance Officer.			
Method(s) of Consultation	Meetings, emails and Presentations.			
List of Background Documents to be Considered by Decision-maker	Pre-Paid Cards Solution			
Contact Officer(s) details	Peter Moore peter.moore@sefton.gov.uk Tel: 0151 934 3730			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>St Ambrose Barlow Catholic High School - Report on representations following publication of Statutory Notice</b> Following publication of a statutory notice, the report will summarise representations and comments received during the notice period. The report will ask for a final decision on the proposal.
Decision Maker	Cabinet
Decision Expected	14 Jan 2016

Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Pupils, parents, staff, governors, other schools, archdiocese, diocese, elected Members, MP's.			
Method(s) of Consultation	Public meeting; letters; online consultation form			
List of Background Documents to be Considered by Decision-maker	St Ambrose Barlow Catholic High School, report representations following publication of statutory notice. St Ambrose Barlow Catholic High School, outcome of consultation.			
Contact Officer(s) details	Ivan Guy ivan.guy@sefton.gov.uk Tel: 0151 934 3429			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p><b>Children &amp; Young People Plan</b></p> <p>The Children and Young People's Plan (CYPP) sets out the priorities and actions for the development of all local services relating to children and young people in Sefton over the period 2015-2020. The Plan contains 4 key priority areas:</p> <ol style="list-style-type: none"> <li>1. Ensure all children and young people have a positive educational experience</li> <li>2. Ensure all children are supported to have a healthy start in life and a healthy adulthood</li> <li>3. Improving the quality of lives of children and young people with additional needs and vulnerabilities, to ensure they are safe and fulfil their individual potential</li> <li>4. Ensure positive emotional health and wellbeing of children and young people is achieved</li> </ol> <p>The Plan will be submitted for sign off.</p>
Decision Maker	<p>Cabinet</p> <p>Council</p>
Decision Expected	4 Feb 2016

	3 Mar 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Providers, service users, young people, parent carers			
Method(s) of Consultation	World Cafe style event for providers, service users, young people, parent carers			
List of Background Documents to be Considered by Decision-maker	Children & Young People Plan			
Contact Officer(s) details	Dwayne Johnson dwayne.johnson@sefton.gov.uk Tel: 0151 934 4900			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Sefton Mental Health: A Strategic Plan for Sefton 2015-2020</b> To agree a Sefton wide, all age, partnership Mental Health Strategic Plan.			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2016 Decision due date for Cabinet changed from 14/01/2016 to 04/02/2016. Reason: to comply with the Overview and Scrutiny Committee timetable			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			

Scrutiny Committee Area	Children's Services and Safeguarding
Persons/Organisations to be Consulted	To avoid duplication consultation feedback for the Mental Health Strategy has been taken from consultation that took place on other related strategies such as the Dementia, Older Person, Carers and Children's and Young People Plan. An event for partners, Voluntary, Community and Faith sector (VCF), providers, service users and carers was held in the Autumn of 2013 to commence the development work; and since then a Mental Health Strategy development group comprising of partners, VCF, Clinical Commissioning Groups and the Council have met regularly and contributed to the development of the strategy. The draft strategy has also been circulated to a wide group including the wider determinants, early life and adult forum for further comments.
Method(s) of Consultation	Stakeholder events, Mental Health Strategy development group
List of Background Documents to be Considered by Decision-maker	SEFTON MENTAL HEALTH : A Strategic Plan for Sefton 2015-2020
Contact Officer(s) details	Tina Wilkins tina.wilkins@sefton.gov.uk Tel: 0151 934 3329

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Sefton Local Plan - Proposed Modifications</b> To approve modifications to Sefton's Local Plan arising from the Local Plan Examination Hearings			
Decision Maker	Leader of the Council			
Decision Expected	January 2016			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be	Head of Regulation and Compliance			

Consulted	
Method(s) of Consultation	Consultation on the modifications will take place once the Inspector's interim report has been received by the Council. This is a statutory requirement.
List of Background Documents to be Considered by Decision-maker	Sefton Local Plan - Proposed Modifications
Contact Officer(s) details	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Klondyke Phase 2 &amp; 3 Site Disposal</b> Report to seek approval to assemble outstanding ownership interests in the site and to seek approval to dispose of the whole site to the Council's preferred development partner [Bellway Homes] under the terms of the current Overarching Development agreement			
Decision Maker	Cabinet			
Decision Expected	14 Jan 2016 Decision due date for Cabinet changed from 03/12/2015 to 14/01/2016. Reason: Negotiations are still to be concluded with one of the parties involved.			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Fully exempt			
Wards Affected	Litherland			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Cabinet Member - Regeneration and Skills			
Method(s) of Consultation	Briefing meeting			
List of Background Documents to be Considered by Decision-maker	Klondyke Phase 2 & 3 site disposal			
Contact Officer(s) details	Neil Davies neil.davies@sefton.gov.uk Tel: 0151 934 4837			

**SEFTON METROPOLITAN BOROUGH COUNCIL  
FORWARD PLAN**

Details of Decision to be taken	<b>Air Quality and Health Impacts in Sefton</b> To discuss potential actions the Council could take, and that it could encourage partners to take, to improve air quality and health in Sefton.			
Decision Maker	Cabinet			
Decision Expected	14 Jan 2016 Decision due date for Cabinet changed from 03/12/2015 to 14/01/2016. Reason: To enable officers to determine the proposed recommendation(s) with the Cabinet Member - Health and Wellbeing			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Greg Martin - Environmental Protection, SMBC; Dr Alex Stewart - Consultant in Health Protection, Public Health England			
Method(s) of Consultation	This report has been referred on from the Health and Wellbeing Board from its meeting on 17 June 2015. The report and presentation were developed jointly across Sefton MBC departments and Public Health England.			
List of Background Documents to be Considered by Decision-maker	Air quality and health impacts in Sefton Air quality and health impacts in Sefton			
Contact Officer(s) details	Linda Turner linda.turner@sefton.gov.uk			

**SEFTON METROPOLITAN BOROUGH COUNCIL  
FORWARD PLAN**

Details of Decision to be taken	<b>A565 North Liverpool Key Corridor Scheme - Compulsory Purchase Order</b>
---------------------------------	---



	Approval will be sought for the serving of a Compulsory Purchase Order in connection with the A565 North Liverpool Key Corridor Scheme			
Decision Maker	Cabinet			
Decision Expected	14 Jan 2016 Decision due date for Cabinet changed from 03/12/2015 to 14/01/2016. Reason: The report cannot be considered by Cabinet until the order and schedule has been provided by our partners in Liverpool City Council and their agents. This process is taking longer than first anticipated as there are some pockets of land where the ownership has yet to be established. Whilst this may be completed before 3rd December, there is a risk that the schedule which Cabinet would need to approve may be incomplete. To avoid the need to return to Cabinet with a revised schedule the CPO adviser has recommended that the January meeting be targeted for approval and serving of the notices.			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Fully exempt			
Wards Affected	Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Liverpool City Council, affected landowners and businesses.			
Method(s) of Consultation	Briefing for Cabinet Member, letters and discussions to be held with landowners subject to Cabinet approval, regular meeting with Liverpool City Council.			
List of Background Documents to be Considered by Decision-maker	A565 North Liverpool Key Corridor Scheme - Compulsory Purchase Orders			
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>M58 Junction 1 - Procurement Strategy</b>
---------------------------------	--

	Cabinet will be requested to approved a Procurement Strategy for the Design and Development of the proposed M58 Junction 1 Scheme			
Decision Maker	Cabinet			
Decision Expected	14 Jan 2016 Decision due date for Cabinet changed from 03/12/2015 to 14/01/2016. Reason: The Council was originally awaiting some feedback from Highways England about the use of their Frameworks agreements. Confirmation has now been received that the Frameworks are no longer suitable. Whilst the Council have an alternative strategy agreed internally, officers are still exploring a possible alternative option which may save some time. Officers are not yet in a position to have fully analysed the merits in using this alternative and would appreciate a few weeks to complete this appraisal.			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	Molyneux			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Highways England; Cabinet Member			
Method(s) of Consultation	Liaison Meeting with Consultants, Briefing for Cabinet Member			
List of Background Documents to be Considered by Decision-maker	M58 Junction 1 - Procurement Strategy			
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Community Infrastructure Levy - Preliminary Draft Charging Schedule</b> Approval of a draft Community Infrastructure Levy charging schedule for consultation purposes.
---------------------------------	--

Decision Maker	Cabinet			
Decision Expected	14 Jan 2016 Decision due date for Cabinet changed from 05/11/2015 to 14/01/2016. Reason: To enable further consultation to be undertaken with Members			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Elected Members, development industry, general public, infrastructure providers			
Method(s) of Consultation	Workshop, one-to one discussions and consultation documents			
List of Background Documents to be Considered by Decision-maker	Community Infrastructure Levy - Draft Charging Schedule			
Contact Officer(s) details	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Sefton Local Plan - Proposed Modifications</b> To approve modifications to Sefton's Local Plan arising from the Local Plan Examination Hearings			
Decision Maker	Leader of the Council			
Decision Expected	February 2016			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			

Persons/Organisations to be Consulted	Head of Regulation and Compliance
Method(s) of Consultation	Consultation on the modifications will take place once the Inspector's interim report has been received by the Council. This is a statutory requirement.
List of Background Documents to be Considered by Decision-maker	Sefton Local Plan - Proposed Modifications
Contact Officer(s) details	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Adoption of House Extensions and New Housing Supplementary Planning Documents</b> When adopted the House Extensions and New Housing Supplementary Planning Documents will be used to determine planning applications related to House Extensions and New Housing.			
Decision Maker	Cabinet			
Decision Expected	10 Mar 2016			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Members, Officers, Members of the public, voluntary groups, all general consultees on our database and anyone that has registered an interest.			
Method(s) of Consultation	The Draft documents were subject to 8 weeks public consultation, the following methods were used: The documents were made available on Sefton Council's website; Newspaper Advert; Copy available to view in Planning Offices and main libraries; A page on E-consult; A			

	note on the Council's Twitter page; An email/letter was sent to relevant stakeholders (all general consultees on our database) and anyone that has registered an interest.
List of Background Documents to be Considered by Decision-maker	Adoption of House Extensions and New Housing Supplementary Planning Documents
Contact Officer(s) details	Andrew Hunt andrew.hunt@sefton.gov.uk@sefton.gov.uk Tel: 0151 934 3827

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Council Tax Reduction Scheme (CTRS) 2016/17 &amp; Council Tax Base 2016/17</b> To update on the Council Tax Reduction Scheme including consultation for 2016/17; to submit a recommendation for the Council Tax Reduction Scheme for 2016/17; and to provide an updated Council Tax Base 2016/17 for approval.			
Decision Maker	Cabinet  Council			
Decision Expected	14 Jan 2016  28 Jan 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Chief Finance Officer; and Head of Regulation and Compliance			

Method(s) of Consultation	Meetings, E consult, stakeholder events, press notice, web twitter
List of Background Documents to be Considered by Decision-maker	Council Tax Reduction Scheme (CTRS)2016/17 & Council Tax Base 2016/17
Contact Officer(s) details	Christine Finnigan christine.finnigan@sefton.gov.uk Tel: 0151 934 4161

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Pay Policy 2015/2016</b> To provide details of the pay structures within the Council as required by the Localism Act.			
Decision Maker	Cabinet  Council			
Decision Expected	14 Jan 2016  28 Jan 2016			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Pay policy 2015/2016			

Contact Officer(s) details	Lynn Earlam lynn.earlam@sefton.gov.uk
----------------------------	---------------------------------------

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Three Year Budget Plan 2014/15 – 2016/17 - January 2016</b> To consider any issues required for the preparation, monitoring, reporting and amendment of the three year plan, including Government grants, financial pressures and service changes.			
Decision Maker	Cabinet Council			
Decision Expected	14 Jan 2016 28 Jan 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff, relevant external organisations, as appropriate.			
Method(s) of Consultation	Individual budget saving options will be subject to appropriate consultation - internal and external to the Council.			
List of Background Documents to be Considered by Decision-maker	Forward Plan Item: Three Year Budget Plan 2014/15 – 2016/17 - January			
Contact Officer(s) details	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Customer Experience of Claiming Council Administered Benefits and Financial Support</b> To submit the findings of the review undertaken by the Customer Experience of Claiming Council Administered Benefits and Financial Support Working Group			
Decision Maker	Cabinet			
Decision Expected	14 Jan 2016			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Customers; arvato (One Stop Shop and Call-Centre Staff); Job Centre Plus; Care Leavers; Registered Social Landlords; Welfare Rights; Citizen's Advice Bureau; Housing Homelessness Emergency Limited Assistance Scheme			
Method(s) of Consultation	Interviews; Presentations; Site visits			
List of Background Documents to be Considered by Decision-maker	Customer Experience of Claiming Council Administered Benefits and Financial Support			
Contact Officer(s) details	Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Three Year Budget Plan 2014/15 – 2016/17 - 4 February 2016</b> To consider any issues required for the preparation, monitoring, reporting and amendment of the three year plan, including Government grants, financial pressures and service changes.
Decision Maker	Cabinet  Council



Decision Expected	4 Feb 2016 3 Mar 2016			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff, relevant external organisations, as appropriate.			
Method(s) of Consultation	Individual budget saving options will be subject to appropriate consultation - internal and external to the Council.			
List of Background Documents to be Considered by Decision-maker	Forward Plan Item: Three Year Budget Plan 2014/15 – 2016/17 - 4 February			
Contact Officer(s) details	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Three Year Budget Plan 2014/15 – 2016/17 - 18 February 2016</b> To consider any issues required for the preparation, monitoring, reporting and amendment of the three year plan, including Government grants, financial pressures and service changes.
Decision Maker	Cabinet  Council
Decision Expected	18 Feb 2016  3 Mar 2016

Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff, relevant external organisations, as appropriate.			
Method(s) of Consultation	Individual budget saving options will be subject to appropriate consultation - internal and external to the Council.			
List of Background Documents to be Considered by Decision-maker	Forward Plan Item: Three Year Budget Plan 2014/15 – 2016/17 - 18 February			
Contact Officer(s) details	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104			